



LUMMI ISLAND SCENIC ESTATES COMMUNITY CLUB INC.

1211 Island Drive • Lummi Island, WA 98262-8684 • (360) 758-2699

MINUTES OF THE BOARD OF DIRECTORS' MEETING OF May 6, 2007

(Subject to approval and correction at the Board of Directors' Meeting on May 20, 2007)

MEMBERS & GUESTS: Don Adema, JoAnne Mullen, Louise Weber, Paul Bowman

CALL TO ORDER by Mark Buford at 9:32 a.m.

PRESENT: Boyd Barry, Marc Mullen, Martha Patterson, Linda Bowman, Mark Sexton

EXCUSED: Laura Mork

STAFF PRESENT: Ava Selinsky, John Graham.

VOTING STATUS: All board members present are in good standing.

MINUTES OF PREVIOUS MEETING:

2007/5/1 M. Larry Hagan **2nd** Boyd Barry “approve the minutes of the last meeting.” Referring to the March 18, 2007 Board of Directors' Meeting. **Passed:** Larry Hagan, Boyd Barry, Marc Mullen, Martha Patterson **Abstain:** Mark Sexton.

COMMUNICATIONS –

Rich Davis – response to Victor Armfield letter.

COMMTEE REPORTS:

Mark Buford indicated that Marc Mullen has expressed interest in heading the marine chair. It has been suggested that he look into 2007 preventative maintenance. He will also look into ramp repairs. Boyd Barry will be head of operations. The clubhouse and deck needs to be painted along with the firehall. The plumbing underneath the clubhouse is not insulated and needs to be addressed. Larry Hagan will be administrative chair and bylaw changes need to be addressed. Laura Mork will be planning chair and will be looking into implementing Wilson Engineering suggestions regarding pipe replacement. Martha Patterson will be finance chair and it has been suggested that we look into our financial reports being easier to read. At some point we need to visit how we determine staff salaries. Mark Sexton will be water chair and will looking to the increase of service connections. We did promise the fire department that we would have access to the swim lake for the fire trucks.

FINANCE – Martha Patterson reported that the ballot next year will only have the option of audit or no audit so there is no confusion.

2007/5/2 M. Martha Patterson **2nd** Mark Sexton “That we approve a review of LISE Books” **Passed Unanimously.**

Wilson report was absorbed into last years' budget and there is about \$19K left over from the 2006 budget. There are a number of areas where these monies can be used.

2007/5/3 M. Mark Sexton **2nd** Martha Patterson “Move extra funds from 2006 into an accessible account and move it out as necessary.” **Passed Unanimously.**

Mark Mullen raised the issue of office expense category and questioned where the expenses went. Ava to get a breakdown from accountant.

ADMINISTRATION - Larry Hagen received an application for dues relief for Division 5, Lots 11 & 12. It has met guidelines in bylaws for dues relief and recommends Board approval.

2007/5/4 M. Larry Hagan 2nd Boyd Barry “We approve dues relief for Division 5, Lots 11 & 12.” **Approve:** Larry Hagan, Boyd Barry, Mark Sexton **Abstain:** Marc Mullen **Oppose:** Martha Patterson.

UNFINISHED BUSINESS – Employee manual – Larry Hagan has suggested that we scrap an employee manual, but it was suggested that we need to take another look at this issue.

New Job Descriptions/Bylaws – The bylaws need to be gone through and the General Manager position removed from each section. Larry Hagan indicated that this will take a couple of months to complete.

Clubhouse Locks – We have new company providing clubhouse locks but will be a bit more \$2651 and can get the installation done fairly quickly.

2007/5/5 M. Boyd Barry 2nd Larry Hagan “We accept the new proposal for the clubhouse locks at a cost of \$2651 from Gateway Controls and will withdraw additional monies from reserves to cover purchase.” **Passed Unanimously.**

Social committee monies Mark Buford will speak with Leslie.

Lien procedure – Ava and Martha are sending out lien letters via certified mail. It has been previously discussed for our attorney to handle the lien process after letters are sent out via certified mail. Ava to get estimated costs from attorney.

Filing procedure - pending.

Ava Selinsky indicated that our attorney of record needed to be addressed so that we have a registered agent.

2007/5/6 M. Larry Hagan 2nd Boyd Barry “We approve Rich Davis as our attorney of record for Scenic Estates.” **Passed Unanimously.**

Note to Frankie regarding disaster storage – Mark Buford will speak to.

Mark Hunter had a structural engineer look at the playground structure and has given approval. Mark Buford indicated that he walked through the structure and it seems very sound. Playground will be addressed within the next two weeks and have railings and stairs installed or fence to make safe. Mark Buford indicated that Mark Hunter has gone over budget and is spending his own personal money. In the interest of safety there is a need for a fence. Mark Sexton indicated that we need to have a timeline for the fence to be completed.

2007/5/7 M. Mark Sexton 2nd Boyd Barry “Contingent upon the fence being completed by the June 17th Board meeting we allocate up to \$1,000 from reserves.” **Passed Unanimously.**

Mark Buford indicated that some of the wood chips up at the playground are more like spears than chips which brings up another safety issue. More wood chips will be needed and we will have to rake out the bigger chips and rechip if necessary as other options are quite costly.

NEW BUSINESS –

Quarry membership list request - Mark Buford to speak with Kent.

Policy change regarding membership phone numbers Mark Buford to look into policy change.

Website was recently hacked. When our website was structured most on the island were on dialup. Since DSL is now available we should look into revamping our website.

Mark Mullen indicated that there has been abuse with respect to the boat dock and expressed concern about enforcing those rules. He also expressed concern about the abandoned boats at the beach.

Meeting adjourned 11:17a.m.

Next meeting will be May 20, 2007 at 9:30 a.m.