

Action	Action to be Taken By	Date of Assignment	Date of Completion
Draft a letter to the membership about WUCOIA and the bylaw amendment by the next board meeting.	Sharleen	9/22/2018	First draft completed 10/21/2018; under review.
Prepare proposal by next board meeting that specifies the action to be taken on each of the accounts.	Ben	9/22/2018	
Draft letter of response to Frankie Small.	Jeff	9/22/2018	Completed
Draft a letter to member about clearing access to his water meter.	Doug	9/22/2018	10/21/2018
Get cost estimates together and a schedule for table and chair replacement by the next board meeting.	Doug	9/22/2018	10/21/2018
Coordinate with Leslie about the value of the lot (50026) and whether it would be worthwhile for LISE to purchase and resell.	Ben and Leslie	9/22/18	10/21/2018
Written proposal with an update for bylaws 4.4.4.1 and 4.4.4.5 regarding the board meeting date and time to bring LISE into accordance with the WUCOIA.	Sharleen	9/22/2018	10/21/2018
Contact Jessica Goldman's office re: retaining digital archive of lawsuit documents.	Paul	8/25/2018	Completed